

DIRK KEMPTHORNE

GOVERNOR

GAVIN M. GEE

DIRECTOR

STATE OF IDAHO
DEPARTMENT OF FINANCE
IDAHO CONSUMER CREDIT (ICC) SECTION
P O BOX 83720
BOISE ID 83720-0031



**Idaho Collection Agency
QUARTERLY NOTIFICATION**

AGENCY PERMIT # _____ **JUNE 15** _____ **SEPTEMBER 15** _____ **DECEMBER 15** _____

FILL IN YEAR OF QUARTER BEING REPORTED. COPY THIS FORM AS NEEDED.

Applicant/Permittee agrees to be responsible, under Title 26, Chapter 22, Idaho Code, for acts of Agent(s) while said Agent(s) is employed by the Permittee. Permittee certifies that Agent(s) has been instructed of the requirements of the Idaho Collection Agency Act and the Fair Debt Collection Practices Act and that Agent(s) has a reasonable understanding of same. ▼

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|---|--------------------------------------|--|----------------------|-----------------------------|
| COLLECTION AGENCY : NAME, DBA, CITY, STATE: | | CERTIFICATION OF ABOVE ▲ AUTHORIZED PRINTED NAME AND SIGNATURE OF PERMITTEE: | | |
| AGENT NAME Alphabetical Order Please LAST, FIRST, MIDDLE INITIAL | CITY & STATE of office | SOCIAL SECURITY NUMBER | DATE OF BIRTH | DESK NAME IF USED |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |

IDAHO COLLECTION AGENCY ACT: § 26-2240, Idaho Code: Each permit holder shall, with its initial application and each annual renewal, file with the director a list of all agents including the name of the agent and other identifying information the director may require. A fee of twenty dollars (\$20.00) for each listed agent shall accompany the list. The director shall be notified in writing of any additions to the agent list no less often than every calendar quarter. A fee of twenty dollars (\$20.00) shall be filed with the director for each additionally identified agent in the quarterly notification of additions to a permit holder's agent list. An agent is not required to be listed, nor the fee paid therefor, unless the agent acted for the permit holder for more than five (5) business days.

INSTRUCTIONS

- Quarterly Notification is due on June 15, September 15, December 15, and Annual Renewal is due on or before March 15.
- Send Quarterly Notification only once per quarter, on or near the date dues, **only if** you have new agent(s) to report.
- Submit new (since the previous notification) agent information collecting from Idaho debtors and/or soliciting Idaho clients.
- Submit a check to the Department of Finance for **\$20 for each new agent** you are registering.
- Use this form (copy as needed) or a similar format which includes all the required information **and** the required signature.
- **TO CONTACT THE IDAHO CONSUMER CREDIT (ICC) SECTION: PHONE: (208) 332-8061 FAX: (208) 332-8098**